

07.20

Course syllabus for First cycle studies					
1.	Course title	Principles of management			
2.	Code	MDE4M4			
3.	Study Program				
4.	Study program organizer (unit,institute, department, division)	Faculty of Technology and Metallurgy, University “Ss. Cyril and Methodius” in Skopje			
5.	Degree (first, second, third cycle)	First			
6.	Academic year / semester	Second year/ Fourth semester	7.	Number of ECTS	5
8.	Instructors	Tomovska Elena			
9.	Prerequisites for course enrollment	-			
10.	Objectives of the course syllabus (competences): Understanding of the integral processes of management and decision making, team work and accessing efficiency and economy of working processes. Acquired skills (competences): Leadership and Team Management, Strategic Thinking and Planning, Organizational Behavior Understanding, Problem Solving and Decision Making, Communication Skills, Organizational Structure and Design, Ethics and Corporate Social Responsibility (CSR), Marketing and Operations Management				
11.	Content of the course: Managers and managing. Managerial functions (planning, organizing, motivation, leadership, control). The management of new product development and entrepreneurship. Managing information systems. Organizational culture, ethics and social responsibility. Strategic management. Management and quality management tools.				
12.	Study methods: lectures, discussion, team work, projects, home work				
13.	Total available time	90			
14.	Allocation of available time				
15.	Teaching activities	15.1.	Lectures	30	
		15.2.	Practicals	15	

16.	Other types of activities		16.1.	Project	20	
			16.2.	Individual study	25	
			16.3.			
17.	Grading system					
	17.1.	Final exam			80	
	17.2.	Project			20	
	17.3.					
18.	Grading criteria (points/grade)	Up to 61 points			5 (five) (F)	
		From 61 to 69 points			6 (six) (E)	
		From 70 to 79 points			7 (seven) (D)	
		from 80 to 89 points			8 (eight) (S)	
		From 90 to 95 points			9 (nine) (B)	
		from 95 to 100 points			10 (ten) (A)	
19.	Prerequisites for taking the final exam		-			
20.	Language in which lectures are conducted		English			
21.	Method for monitoring the quality of lectures		Survey			
22.	LITERATURE					
	22.1.	Compulsory literature				
		No.	Author	Title	Publisher	Year
		1.	Chpjunoska, V.	Basics of managing production companies, internal materials	TMF	2010
		2.				
		3.				
	22.2.	Additional literature				
		No.	Author	Title	Publisher	Year
		1.				
		2.				
3.						